Community Conversations & Formal Presentations
REQUEST FORM

Please complete as much of this form as possible to help us better understand your interests, timeline, and how we can help:

Name of organization: ____________________________________________________________

Contact name: _________________________________________________________________

Contact phone: ___________________________ Contact e-mail: _________________________

Location of presentation: _________________________________________________________

Address of presentation: _________________________________________________________

Date requested: ___________________________ Time requested: ________________________

Type of presentation: ☐ Community Conversations  ☐ Formal Presentations

Topic requested: _________________________________________________________________

A/V equipment available for use:
☐ projector  ☐ screen  ☐ computer  ☐ sound system  ☐ none  ☐ Apple Products

Please submit the completed form to Jeana Ganskop or contact her with questions:
jganskop@pmm-maine.org, PO Box 498, Searsport, ME 04974, 207-548-2529 x213
She will contact you with availability and to finalize the details.

FOR PMM STAFF USE:

Speaker(s): _________________________________________________________________

Equipment needed from PMM: _________________________________________________

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<thead>
<tr>
<th>Mileage charge</th>
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<tr>
<td>Speaker fees</td>
<td>$</td>
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☐ Paid, Amount: _____________ Date: _________________

☐ Publicity to requesting organization Date: _________________

☐ Publicity to External Relations Date: _________________